



## CITY COUNCIL MEETING MINUTES February 21, 2023

### 1) Call to Order

Mayor called the meeting to order at 7:00 p.m.

#### a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering

#### c) Approval of Agenda

Motion by Reffkin, seconded by Vickery to approve the agenda.

Motion passed 5-0.

### 2) Special Presentations

a) Brian Grimm gave the 4<sup>th</sup> Quarter 2023 Financial Update.

### 3) Persons to Be Heard

Becky Hahn, 5990 Sunnyfield Rd, addressed the Council about her concerns with the recent school referendum.

Mayor Whalen explained that the city and school board are separate governing bodies so the city does not have any control of what the school board does.

Jack Perry, Taft Law Firm, addressed the Council about a dispute on Hardscrabble. Council directed staff to put this issue on the work session for March 18<sup>th</sup> to discuss.

### 4) Consent Agenda

- a) Approve City Council Regular Meeting Minutes from February 5, 2024
- b) Res No. 8-24 Approve Claims
- c) Res. No. 9-24 Reimbursement Resolution for Wells Project
- d) Authorize Mayor and Clerk to Sign Easements for Metropolitan Council over City Property
- e) Award Park Court Resurfacing
- f) Approve Renewal of Professional Services Agreement with LE-AST for Law Enforcement Wellness Services

Motion by Vickery, seconded by MacGregor to approve Consent agenda.

Motion passed 5-0

### 5) Public Hearings

## **6) Business Items**

### **a) Res No. 10-24 Approve Proposal for the Pavement Management Work Plan**

City Engineer Fauske stated that pavement condition inspections are typically performed every three to five years so that staff has updated information to use when recommending potential street improvement projects. The last Pavement Management Work Plan is dated September 21, 2021 and is based on data collected in 2021.

The proposed Pavement Management Work Plan includes the following:

1. Update the City's pavement management database to the PAVER software, such as adding street segments constructed, reconstructed or overlaid since 2021.
2. Perform detailed inspections of the City's paved roadways to input distress data into the PAVER program and determine the Pavement Condition Index (PCI). A newly constructed street has a PCI of 100 and a completely deteriorated street has a PCI of 0.
3. Pavement Summary and Report Update with maps that illustrate the PCI's a spreadsheet with detailed information on the street sections, and recommended pavement activities.
4. Pavement Analysis to optimize budget and roadway system performance.
5. Provide recommendations for a 5-year Capital Improvement plan.

Fauske explained that the City's engineering staff utilizes the Pavement Work Plan to develop the City's Capital Improvement Plan for Streets, which includes a more robust budget that includes street casting adjustments, estimated curb replacement, anticipated drainage improvements, and estimated sanitary sewer and watermain repairs.

Council and Staff had a discussion on the time frame of executing this plan and what effects it would have to projects already planned. Mill and overlay vs. reclamation is what the data from the plan will determine.

Mayor Whalen tabled the item to further discuss at the Strategic Planning meeting.

## **7) Administrative Items**

### **a) Staff Reports**

#### **i) Elections Update**

- Presidential Primary is Tuesday, March 5, 2024. Polls will be open 7:00 am – 8:00 pm.

#### **ii) Future Agenda Items/Staff Updates**

- Community Development Director David Abel gave a quick update on the school projects.
- Ribbon cutting April 1 9:00 a.m. for Fitness/Wellness room

### **b) Council Reports**

#### **i) Mayor Lisa Whalen –**

- Parks Commission meeting
- Regional Council Mayors meeting (climate change from DNR)
- Public Safety Meeting

- Northwest League meeting
- VIP opening of Mackenthuns,
- State of the City – May 7<sup>th</sup>, Trista Day – May 18<sup>th</sup>  
City Bus Tour – June 4<sup>th</sup>
- ii) Cathleen Reffkin
- iii) Ann MacGregor
- iv) Peter Vickery –
  - Watershed district meeting
- v) Claudia Lacy –
  - Gillespie Center has a new interim director.
  - Westonka community blood drive tomorrow

**7) City Administrator Performance Review – Closed Session pursuant to MN § 13D.05, Subd. 3 (a) to evaluate the performance of an individual who is subject to its authority.** *(Materials for this item will be sent directly to Council members in a separate email.)*

Motion by Vickery, seconded by Reffkin to go into Closed Session at 8:17 p.m.

Motion by Reffkin, seconded by MacGregor to go back to open session at 8:22 p.m.

**9) Adjournment**

Motion by Reffkin, seconded by Vickery to adjourn the meeting at 8:23 p.m.

Motion passed 5-0.