



CITY COUNCIL MEETING MINUTES
January 8, 2024
7:00pm

1) Call to Order

Mayor Whalen called the meeting to order at 7:02

a) Pledge of Allegiance

b) Introductions: City Council: Mayor Lisa Whalen, Ann MacGregor; Cathleen Reffkin, Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Paul Falls, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff
Consultants: City Attorney Joshua Weir, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering.

c) Approval of Agenda

Motion by Reffkin, seconded by Lacy to approve agenda as presented.

Motion passed 5-0.

2) Special Presentations

3) Persons to Be Heard

Margaret Davis, 9455 County Road 26, addressed Council about a plan she has for splitting her property.

Mayor Whalen informed Ms. Davis that the plan needs to go in front of the Planning Commission first and will come back to City Council on the February 21st meeting.

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from December 4, 2023
- b) Approve City Council Regular Meeting Minutes from December 4, 2023
- c) Approve Pay Equity Implementation Report (PEIR)
- d) Approve Letter of Resignation from Police Sergeant Justin Thompson, effective January 16, 2024.
- e) Approve 2024 City Council Appointments and Designations
- f) Approve MOU with Local 49
 - i. Revising Probationary Language
 - ii. Earned Sick and Safe Time
- g) Res. No. 1-24 Approve Claims
- h) Res. No. 2-24 Polling Place Change

Mayor Whalen pulled item d, e, and h for further discussion.

Motion by Lacy, seconded by Vickery to approve consent agenda as amended.

Motion passed 5-0.

Item d) Approve Letter of Resignation from Police Sergeant Justin Thompson, effective January 16, 2024.

Mayor Whalen thanked Justin Thompson for his years of service.

Motion by Vickery, seconded by Reffkin to approve Item d on consent agenda.
Motion passed 5-0.

Item e) Approve 2024 City Council Appointments and Designations

Macgregor pulled item e to pass on the Gillespie Center to Council Member Lacy. Mayor Whalen made a minor change to tag team the WCC with Council Member Lacey.

Motion by Macgregor, seconded by Reffkin to approve Item e on the consent agenda.

Motion passed 5-0.

Item h) Res. 2-24 Polling Place Change

Mayor Whalen pulled the polling place change because it has a Saint Bonifacious mailing address but the church is in Minnetrista. She wanted residents to be aware.

Motion by Whalen, seconded by Reffkin to approve Item h on the consent agenda.
Motion passed 5-0.

5) Public Hearings

6) Business Items

a) Consider Approval of LELS 473 Labor Union Agreement

Jasper Kruggel gave an overview which included.

1. Contract term will be January 1, 2024 through December 31, 2026
2. Article 12 – reflects a family contribution change from \$1,300 to \$1,500 and an insurance reopener in 2025 and 2026.
3. Article 13 – reflects a total of \$525 or \$175 per year
4. Article 17 – includes that addition of Juneteenth to the list of holidays
5. Article 20 – wages demonstrate a 14.5% increase in 2024, a 3% increase in 2025, and a 2% increase in 2026

The proposed changes are consistent with the other LELS contracts, and the wage adjustments are supported by market data.

Motion by Reffkin, seconded by Lacy to approve Law Enforcement Labor Services 473 Labor union Agreement.

Motion passed 5-0.

b) Approve MOU with LELS 116, 343, 473 regarding Earned Sick and Safe Time

Jasper Kruggel stated that the State of Minnesota recently passed legislation

requiring employers to implement Earned Sick and Safe Time policies within their organization.

Kruggel gave an overview of how the policy will be implemented that includes:

- 80 hours of existing sick time will be designated as ESST Time on 1/1/2024
- ESST will follow the State statute for allowed usages
 - The use of ESST is to be approved by the supervisor
- If an employee doesn't have 80 hours available (new or newer employees), their sick bank will go negative the amount it takes to balance out 80 hours of ESST. Employees will accrue 3.69 hours biweekly per the existing policy and eventually go towards positive.
- An employee cannot use negative sick time unless approved by the City Administrator

Motion by Reffkin, seconded by MacGregor to approve Law Enforcement Services (LELS) Groups 116, 343, and 473 Memos of Understanding (MOU) Related to the Earned Sick and Safe Time (ESST) Policy.

Motion passed 5-0.

7) Administrative Items

a) Staff Reports

Strategic Planning February 22, 2024 12.30-3:00.

b) Council Reports

i) Mayor Lisa Whalen –

- GFOA Award to be add to next Council Meeting.
- Post Holiday tree lighting meeting.
- Round Table with Rep Meyers.
- Northwest League, Westonka Rotary Lunch.
- Coming up: Senate Bonding Tour & Park Commission Meeting.

ii) Cathleen Reffkin

iii) Ann MacGregor

iv) Peter Vickery

v) Claudia Lacy –

- Holiday Party for Westonka Community & Commerce, discussed Polar Plunge.

8) Adjournment

Motion by Reffkin, seconded by Macgregor to adjourn meeting at 7:35.

Motion Passed 5-0.

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.