



**CITY COUNCIL  
WORK SESSION MEETING MINUTES**

**December 4, 2023  
5:30 – 6:30pm**

**1) Call to Order**

Mayor Whalen called the meeting to order at 5:30.

**Roll Call of Attendees:**

**Present** – Council: Mayor Lisa Whalen, Cathleen Reffkin, An MacGregor, Peter Vickery; Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Service Gary Peters, Director of Administration Allie Polsfuss and City Clerk Ann Meyerhoff. Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering.

**2) Budget work session – final budget/levy/fee schedule**

Brian Grimm presented the documents that were in the packet.

Purpose is to discuss and ask any questions. Brought down levy to 13.8% and still gives 40% fund balance. There is \$325,000 surplus which includes \$200,000 in the general fund and \$125,000 in capital fund.

Mayor Whalen offered a couple suggestions. Since road projects are coming in under estimate. We need to carry a fund balance in debt service suggesting \$200,000 fund balance for these projects. She suggested to use \$100,000 to reduce the levy down to 12%.

Council Member MacGregor asked if we bring it down to 12% will the tax statement go down that the residents receive. Grimm responded saying that the City portion would go down.

City Engineer Alyson Fauske spoke to closing out the projects in the spring. There will be some expenses in 2024 but will be minimal.

Council Member Peter Vickery would like to see the levy get down to 12%.

Grimm concluded that during the meeting it will be noted that there is a consensus reduce \$100,000 bringing the final levy to 12%.

### **3) ARPA Update**

Finance Director Brian Grimm summarized the ARPA funds that needs to be reported in March of 2024. He recommended reallocating the remaining funds wells project to the completed watermain project associated with the 2023 Street and Utilities Reconstruction Project. Seeing the funds have been spent on the 2023 infrastructure project, the City could then file a final report the with the 3-31-2024 report.

Council all agreed.

### **4) Barking Dog Ordinance**

City Administrator Jasper Kruggel gave an update addressing emails that Council has been getting on barking dogs. There has been some citations issued which are being challenged in Hennepin courts. Judge has until January 15 to make a ruling on whether to dismiss or go to trial.

Council Member Lacy asked how many neighbors have complained and how many citations have been issued.

City Administrator Kruggel responded he believes there have been 3 complaints and 7 citations since April.

Mayor Whalen suggested that if anyone has any specific questions they talk to staff. Since this is still in litigation data is not public.

City Administrator Jasper Kruggel said we will report back with an update when we have more information and then discuss any changes if any need to be made.

Director of Public Safety Paul Falls explained that they don't have any say or control in the process after a citation is issued.

### **5) Copper Service Education Campaign Update**

Director of Public Works Director Gary Peters stated that every 3 years the City is required by the MN Department of Health to test for lead and copper in households. It is required for 20 households and when the results came back we did not pass copper.

Peters explained how the process works:

- Drop off form and sample bottle.
- Asking homeowner to take the samples so we don't know if they are being taken correctly.
- Return sample back to the City.

Have to do a public education before December 6 and mail results out to homeowners. Because of this we now have to take 40 samples every 6 months until we pass. Really looking for the older homes to check.

**6) Adjourn**

Motion by Reffkin seconded by Vickery to adjourn the meeting at 6:09 p.m.

Motion passed 5-0

Respectfully submitted,

**Ann Meyerhoff**  
**City Clerk**