



CITY COUNCIL MEETING AGENDA
December 4, 2023
7:00pm

1) Call to Order

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor; Peter Vickery, and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and City Clerk Ann Meyerhoff Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

2) Special Presentations

- a) Senator Kelly Morrison Legislative Update
- b) Public Comment on 2024 Budget – Overview and Presentation

3) Persons to Be Heard

The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.

4) Consent Agenda

- a) Approve Work Session Meeting Minutes from November 13, 2023
- b) Approve City Council Regular Meeting Minutes from November 13, 2023
- c) Approve 2024 City Council Meeting Calendar
- d) Approve 2024 Pay Plan and a 3.00% Cost of Living Increase for Non-Union Employees effective January 1, 2024
- e) Approve MOUs between City of Minnetrista and Local Unions for 2024 Cafeteria Plan
- f) Approve MOU for LELS 343 Probationary Language Revisions
- g) Approve MOU for IUOE Local 49 regarding Compensatory Time Pay Out
- h) Approve changes to the 2024 Personnel Policy
- i) Res. No. 110-23 Approve Claims
- j) Res No 111-23 Approve Final Budgeted Transfers 2023
- k) Res. No. 112-23 Approve Simple Subdivision request for Sharon Thaler for 3316 & 3320 Williams Lane
- l) Res. No. 113-23 Planning/Parks Commission Appointments for 2024
- m) Res. No. 114-23 Accept Improvements and Authorize Final Payment for the 2023 Street Reclamation Project

The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.

- n) Res. No. 115-23 Approve Task Order No. 07 for Design, Bid, and Construction Administration for Wells No. 08 and 09

5) Public Hearings

- a) 2024 Fee Schedule
 - i. Adopt Ordinance No. 487 Adopting 2024 Fee Schedule
 - ii. Res. No.116-23 Approve Publication of Ordinance No. ____by Title and Summary

6) Business Items

- a) 2024 Budget Approvals
 - i) Res. No. 117-23 Adopt and Approve 2024 Tax Levy
 - ii) Res. No. 118-23 Adopt and Approve 2024 Budgets (General Fund, Special Revenue, Debt Service, CIP Funds and Enterprise)

7) Administrative Items

- a) Staff Reports
 - i) City Engineer – Street Project Update

- b) Council Reports
 - i) Mayor Lisa Whalen – *Economic Development Authority; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate)*
 - ii) Cathleen Reffkin – *Acting Mayor; Economic Development Authority; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); St. Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee*
 - iii) Ann MacGregor – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Gillespie Center Advisory Council*
 - iv) Peter Vickery – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission*
 - v) Claudia Lacy - *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Westonka Community & Commerce*

8) Adjournment

The agenda packet with all background material will be available on the City’s website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.

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