



## CITY COUNCIL MEETING MINUTES August 7, 2023

### 1) Call to Order

Mayor Whalen called the meeting to order at 7:02 pm.

#### a) Pledge of Allegiance

**b) Introductions:** City Council: Mayor Lisa Whalen, Ann MacGregor; Peter Vickery, and Claudia Lacy  
Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters City Clerk Dawn Motzko and Deputy City Clerk Angela Boll Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering  
Absent: City Council: Cathleen Reffkin

#### c) Approval of Agenda

Motion by Vickery, seconded by MacGregor to approve the agenda as presented.  
Motion passed 4-0. Absent: Reffkin

### 2) Special Presentations

a) Waconia School Update – Brian Gersich, Waconia Schools Superintendent  
Mr. Gersich provided an update on Waconia School to the City Council.

### 3) Persons to Be Heard

No one from the public wished to speak.

### 4) Consent Agenda

- ~~a) Approve Work Session Meeting Minutes from July 17, 2023~~
- b) Approve City Council Regular Meeting Minutes from July 17, 2023
- c) Res. No. 67-23 Approve Claims
- d) Res. No. 68-23 Award Contract with Sunram Construction for Site Work at Gene Lehner Park
- ~~e) Res. No. 69-23 Approve Supplemental Agreement for Professional Services for the 2023 Pavement Forensics Study, City Project 01-24~~
- f) Approve Utility and Access Easement Agreement with M/I Homes
- g) Accept Completion of the Midco Broadband Expansion Project and Authorize Payment to Midco
- h) Accept Resignation of Dawn Motzko, City Clerk, Effective August 10, 2023
- ~~i) Approve Conditional Offer of Employment for Brian Turbett for Public Works Maintenance Worker~~

Mayor Whalen requested to pull consent items 4a, 4e and 4i from the agenda.

Motion by Lacy, seconded by MacGregor to approve the consent agenda as presented with the exception of items 4a, 4e and 4i.

Motion passed 4-0. Absent: Reffkin

Mayor Whalen explained the amendments she would like made to the July 17, 2023 work session minutes. These changes will be reflected in the July 17, 2023 Minutes,

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*The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.*

Whalen also requested consent agenda item 4e be added to a future Council meeting agenda for discussion.

Whalen requested that consent agenda item 4i be removed from the agenda.

Motion by Vickery, seconded by MacGregor to approve the work session meeting minutes from July 17, 2023 with the corrections laid out by Mayor Whalen.

Motion passed 4-0. Absent: Reffkin

## 5) Public Hearings

There were no public hearings.

## 6) Business Items

### a) Approve Labor Agreement between the City of Minnetrista and IUOE Local No. 49 for 2024-2026

City Administrator Kruggel presented information for overview.

Highlights included:

- The existing IUOE Local No. 49 labor agreement expires on December 31, 2023.
- The Personnel Committee recommends approval of a new three (3) year labor agreement from 2024 through 2026.
- Included in the packet is a summary of the contract language changes recommended by the Personnel Committee and agreed upon by the IUOE Local No. 49 group.

Vickery asked for clarification on retirement and leave benefits. Kruggel explained that PERA and FICA amounts are determined per state statute and were accounted for in the proposed 2024 budgeted numbers. The union did not request any amendments to the leave benefits in the 2024-2026 contract.

Motion by MacGregor, seconded by Lacy to approve the labor agreement between the City of Minnetrista and IUOE Local No. 49 for 2024-2026.

Motion passed 4-0. Absent: Reffkin

### b) Approve Labor Agreement between the City of Minnetrista and Law Enforcement Labor Services No. 116 for 2024-2026

City Administrator Kruggel presented information for overview.

Highlights included:

- The existing LELS Local No. 116 labor agreement expires on December 31, 2023.
- The Personnel Committee recommends approval of a new three (3) year labor agreement from 2024 through 2026.
- Included in the packet is a summary of the contract language changes recommended by the Personnel Committee and agreed upon by the LELS Local No. 116 group.

Motion by Lacy, seconded by Vickery to approve the labor agreement between the City of Minnetrista and Law Enforcement Labor Services No. 116 for 2024-2026.

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Motion passed 4-0. Absent: Reffkin

**c) Approval Labor Agreement between the City of Minnetrista and Law Enforcement Labor Services No. 343 for 2024-2026**

City Administrator Kruggel presented information for overview.

Highlights included:

- The existing LELS Local No. 343 labor agreement expires on December 31, 2023.
- The Personnel Committee recommends approval of a new three (3) year labor agreement from 2024 through 2026.
- Included in the packet is a summary of the contract language changes recommended by the Personnel Committee and agreed upon by the LELS Local No. 343 group.

Motion by Vickery, seconded by MacGregor to approve the labor agreement between the City of Minnetrista and Law Enforcement Labor Services No. 343 for 2024-2026.

Motion passed 4-0. Absent: Reffkin

**7) Administrative Items**

a) Staff Reports

- i) Director of Public Safety
  - National Night Out update
  - CSO update
- ii) City Engineer
  - Road Project Updates

b) Council Reports

- i) Mayor Lisa Whalen
  - National Night Out
  - Doran Ground Breaking Event
  - Personnel Committee Meeting
  - Holiday Lighting Event
  - August Planning Commission Meeting
- ii) Cathleen Reffkin
- iii) Ann MacGregor
  - Gillespie Center Staffing update
- iv) Peter Vickery
- v) Claudia Lacy
  - MET Council Open House

**8) Adjournment**

Motion by MacGregor, seconded by Vickery to adjourn the meeting.

Motion passed 4-0. Absent: Reffkin

Mayor Whalen adjourned the meeting at 7:45 pm.

Respectfully submitted,

**Allie Polsfuss**  
**Director of Administration**

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