



**CITY COUNCIL MEETING AGENDA**  
**September 6, 2023**  
**7:00pm**

**1) Call to Order**

- a) Pledge of Allegiance
- b) Introductions: City Council: Mayor Lisa Whalen, Cathleen Reffkin, Ann MacGregor, Peter Vickery and Claudia Lacy Staff: City Administrator Jasper Kruggel, Finance Director Brian Grimm, Community Development Director David Abel, Director of Public Safety Paul Falls, Director of Administration Allie Polsfuss, Director of Public Works Gary Peters and Deputy City Clerk Angie Boll Consultants: City Attorney Sarah Sonsalla, Kennedy & Graven and City Engineer Alyson Fauske, WSB Engineering
- c) Approval of Agenda

**2) Special Presentations**

- a) Representative Andrew Myers Legislative Update

**3) Persons to Be Heard**

*The City Council invites residents to share new ideas or concerns related to city business not already on the agenda; however, individual question and remarks are limited to three (3) minutes per speaker. No City Council action will be taken, although the Council may refer issues to staff for follow up or for consideration at a future meeting. The Mayor may use discretion if speakers are repeating views already expressed or ask for a spokesperson for groups of individuals with similar views. Speakers should state their name and home address at the podium before speaking.*

**4) Consent Agenda**

- a) Approve Work Session Meeting Minutes from August 21, 2023
- b) City Council Regular Meeting Minutes from August 21, 2023
- c) Res. No. 75-23 Approve Claims
- d) Approve Conditional Offer of Employment to Ann Meyerhoff for the City Clerk Position
- e) Res. No. 76-23 Approve Lakeshore Setback Variance at 3316 Williams Lane
- f) Res. No. 77-23 Approve Guest Home Conditional Use Permit at 400 North Branch Road
- g) Res. No. 78-23 Approve Conditional Use Permit for Accessory Building over 1,000 sq. ft. at 905 Maple Crest Drive

**5) Public Hearings**

**6) Business Items**

- a) 2024 Budget Process Approvals
  - i) Res. No. 79-23 Approve 2024 Preliminary Tax Levy
  - ii) Res. No. 80-23 Approve Debt Levy at 100% of 2024 Bond Payments
  - iii) Approve 2023 Date for Public Comments on 2024 Levy and Budget

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*The City of Minnetrista will deliver quality services in a cost effective and innovative manner; and provide opportunities for a high quality of life while protecting natural resources, maintaining a rural character, while effectively managing growth.*

- b) Review Concept/Sketch Plan for Outlot C, Woodland Cove Commercial Development
- c) 3790 Enchanted Lane Variance Discussion
- d) 3800 Enchanted Lane Variance Discussion

## **7) Administrative Items**

### **a) Staff Reports**

- i) Street Project Update

### **b) Council Reports**

i) **Mayor Lisa Whalen** – *Economic Development Authority; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); Public Safety Advisory Committee; Northwest Hennepin League of Municipalities; Regional Council of Mayors; Minnehaha Creek Watershed District; Mound Fire Advisory Committee (alternate)*

ii) **Cathleen Reffkin** – *Acting Mayor; Economic Development Authority; Personnel Committee; Planning Commission (rotating); Parks Commission (rotating); St. Bonifacius Fire Advisory Committee; Mound Fire Advisory Committee*

iii) **Ann MacGregor** – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Gillespie Center Advisory Council*

iv) **Peter Vickery** – *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Pioneer-Sarah Creek Watershed Management Commission*

v) **Claudia Lacy** - *Economic Development Authority; Planning Commission (rotating); Parks Commission (rotating); Westonka Community & Commerce*

## **8) Adjournment**

*The agenda packet with all background material will be available on the City's website for viewing by the public. Published agenda is subject to change without notice. Information and materials relating to the above items are available for review at city hall by appointment.*